

LICENSING ACT 2003
PREMISES LICENCE

SBCL0076

LICENSING AUTHORITY



**Daneshill House
Danestrete
Stevenage
Herts
SG1 1HN**

Royal Oak PH
24 Walkern Road
Stevenage
Herts
SG1 3RA
Telephone Number:

Where the Licence is time limited the dates: **Not applicable**

Licensable Activities authorised by the licence:

- B - Exhibition of Films
- C - Indoor Sporting Events
- E - Performance of Live Music
- F - Playing Recorded Music
- G - Performance of Dance
- H - Anything Similar falling within E,F or G
- I - Late Night Refreshment
- J - Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

B - Exhibition of Films (Indoors)

	From:	To:
Sunday-Thursday	10:00	00:00
Friday-Saturday	10:00	01:00

C - Indoor Sporting Events

	From:	To:
Sunday-Thursday	10:00	00:00
Friday-Saturday	10:00	01:00

E - Performance of Live Music (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
F - Playing Recorded Music (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
G - Performance of Dance (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
H - Anything Similar falling within E,F or G (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
I - Late Night Refreshment (Indoors)			
	From:	To:	
Sunday-Thursday	23:00	00:00	
Friday-Saturday	23:00	01:00	
New Years Eve	23:00	05:00	
New Years Day	23:00	00:00	To 01:00 If On Friday Or Saturday
J - Sale of Alcohol (Alcohol is supplied for consumption both on and off the Premises)			
	From:	To:	
Sunday-Thursday	10:00	23:30	
Friday-Saturday	10:00	00:30	
New Years Eve	10:00	00:00	
New Years Day	00:01	23:30	To 00:30 If On Friday Or Saturday
The opening hours of the premises: From: To:			
Monday - Sunday	10:00	23:00	
Sunday-Thursday	10:00	00:00	
Friday-Saturday	10:00	01:00	
New Years Eve	10:00	00:00	
New Years Day	00:01	00:00	
New Years Eve	10.00	00.00	
New Years Day (NYD)	00.01	00.00	to 01:00 if on Friday or Saturday
Patio/Outside seating area (See Annex 2 Condition 10)			

Where the licence authorises supplies of alcohol whether these are on and /or off supplies:

Alcohol is supplied for consumption both on and off the Premises

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Punch Taverns Limited
Jubilee House, Second Avenue, Burton Upon Trent, Staffordshire, DE14 2WF

Registered number of holder, for example company number, charity number (where applicable)

Punch Taverns Limited

03752645

Name address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Paul Gould
The Peartree
Valley Way
Stevenage
SG2 9DG

07947719919

Personal Licence number and issuing authority of Personal Licence held by Designated Premises Supervisor (where the premises authorises for the supply of alcohol):

Personal Licence Number: 176/05/0499/PERS
Licensing Authority: Horsham

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made under the premises licence –
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
(i) the holder of the premises licence,
(ii) the designated premises supervisor (if any) in respect of such a licence, or
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

10. Exhibition of Films –

The admission of children under 18 to any film exhibition must be restricted in accordance with any recommendation made by the film classification body specified in Section 4. Video Recordings Act 1984 unless the licensing authority notifies the holder of his premises licence that recommendations made by the licensing authority must be followed instead.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1) When the licensed premises are being used for the purpose of public dancing, music and other public entertainment of the like kind:

a) the maximum number of persons to be allowed at any one time in the premises shall not exceed 130 persons;

b) During Public Entertainments, both the front entrance and car park elevation entrance inner lobby door, shall remain closed but unlocked and usable as a fire escape.

c) During Public Entertainments, both the external exit/entrance doors to the front entrance and car park elevation entrances, shall be allowed to return to the fully closed position when not being used.

- d) The rear fire escape route, (via the female toilets) doors shall be maintained in a closed position but not locked and shall not be held back or fastened in an open position.
- e) Noise or vibration shall not emanate from the premises so as to cause a public nuisance.
- f) All musical equipment used at events where there is amplified, recorded and live music shall be routed through the sound limiter device and only via the four dedicated and clearly marked stage power sockets. The sound limiter device shall be set to a level which will not cause a public noise nuisance to the noise sensitive receptors.
- g) The maximum internal sound pressure level permitted by the sound limiter device must be agreed with Stevenage Borough Council's Environmental Health Officers and set with their supervision by the operating tenant/manager.
- h) The setting of the sound limiter device must be followed by a sound limiter calibration certificate which must demonstrate the calibration methodology and agreed total music sound pressure along with maximum sound pressure at low frequencies in the range between 63Hz and 250Hz.
- i) The sound limiter device calibration certificate must be approved by the Licensing Authority and the sound limiter device must operate according to the approved certificate at all times.
- j) the operational panel of the noise limiter device shall be secured to the satisfaction of the Environmental Health Officer or Licensing Officer of Stevenage Borough Council. The keys or the password securing the access to the sound limiter device's operational panel must only be held or known by a responsible person nominated by the licensee and shall not be accessed by any other person. The limiter shall not be altered without prior agreement of the Licensing Authority.
- k) The noise limiter control sockets must be clearly visible from the adjacent bar area and not be obstructed in any way.
- l) The window acoustic infills shall be installed to the flat window nearest to the stage and also the bay window nearest to the stage at all times during events involving amplified, live and recorded music as outlined in the acoustic certificate dated 5th February 2024.
- m) During Public Entertainment the management of the premises shall ensure that the windows in the lounge bar area and the windows in the toilets accessible via the stage area remain closed, ventilation is to be provided via the extract ventilation system.
- n) Where patrons congregate outside after 21:00hrs, a member of staff shall be situated outside until the area is empty of patrons and maintain order and control noise at all times.
- 2) Disruptive customers, known drug users/dealers entering the premises will be refused service and will be asked to leave.
- 3) There will be no serving of drunks.
- 4) The premises will always have a range of soft drinks on sale.
- 5) The premises licence holder will ensure all bar staff are trained in relation to the legislation relating to the sale of alcohol to drunken persons.
- 6) The pub will be a member of local Pubwatch scheme.
- 7) The DPS or his/her deputies will ensure that tables are cleared of glassware regularly and will monitor customers to ensure glasses/bottles are not taken from the premises.
- 8) No music shall be played in or transmitted to any outside area.
- 9) Children under 18 years will not be allowed into the premises after 22:00hrs.
- 10) Except for patrons leaving the premises temporarily to smoke, the external areas shall close at 22:00hrs. Patrons leaving the premises temporarily to smoke after 22:00hrs shall not be permitted to take drinks outside with them, and shall only be permitted to smoke in the 'Seating Area' or 'Smoking Area' on plan 543_L02 C. Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.
- 11) Notices shall be prominently displayed at any area used for smoking, requesting patrons to respect the needs of local residents and use the area quietly.
- 12) No collections of waste or recycling materials (including bottles) from the premises shall take place between 23.00 and 07.00 hours on the following day.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING

1) Between Sundays and Thursdays (inclusive) the following hours shall apply:

- live and recorded music to cease at 23.00 hours
- supply of alcohol to cease at 23.30 hours
- premises to close at midnight

2) Fridays and Saturdays the following hours shall apply:

- live and recorded music to cease at midnight
- supply of alcohol to cease at 00.30 hours
- premises to close at 01.00 hours

3) The Designated Premises Supervisor shall post notices at all exits reminding customers to respect the neighbours and leave the premises promptly and quietly.

4) The Designated Premises Supervisor shall encourage patrons to leave the car park within 15 minutes of closing time.

5) The patio/outside seating area will be closed to customers at 22.00 hours every night.

6) Records of any complaints, incidents and meetings in relation to the four licensing objectives made by local residents/neighbours shall be kept by the applicant for a period of 6 years, and shall be made available at all times for inspection by Licensing Officers.

ANNEX 4 – AUTHORISED PLANS

One Plan attached:

DWG No: 543_L02 Revision: C
Dated: August 2023



Alex Robinson
Director, Planning & Regulation

Date: 20th March 2026

**PREMISES LICENCE
SUMMARY**



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SG1 1HN**

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Punch Taverns Limited
Jubilee House, Second Avenue, Burton Upon Trent, Staffordshire, DE14 2WF

Registered number of holder, for example company number, charity number (where applicable)

Punch Taverns Limited

03752845

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Paul Gould

State whether access to the premises by children is restricted or prohibited:

Restricted by virtue of the Licensing Act 2003



Alex Robinson
Director, Planning & Regulation

Date: 20th March 2026